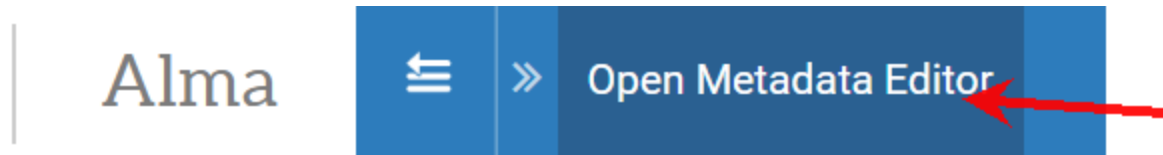


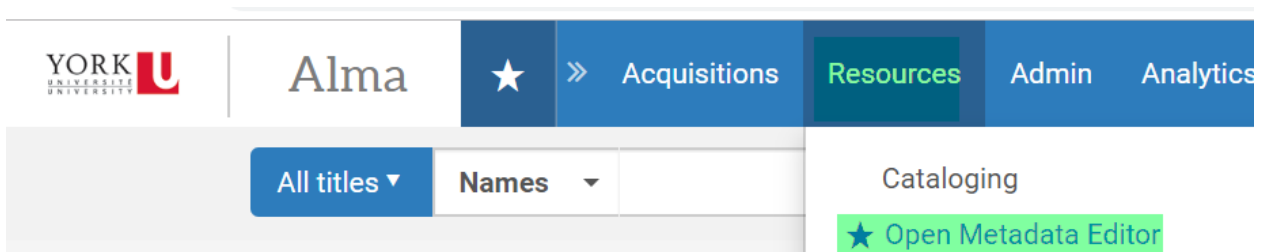
Add a copy to a title in the YUL collection

Searching in Alma

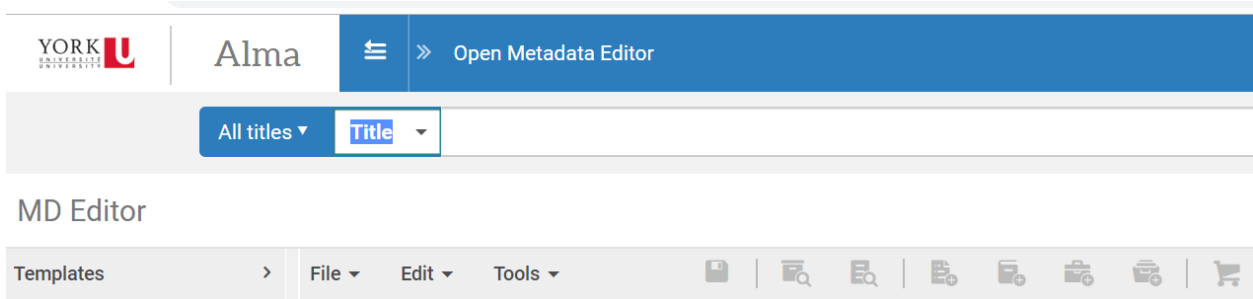
Login to Alma and open the Metadata Editor



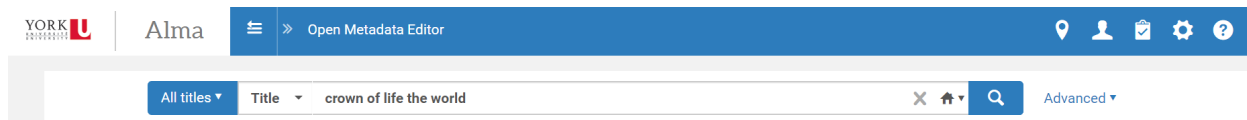
or: Resources Cataloging *Open Metadata Editor



Choose All titles and title as a search type

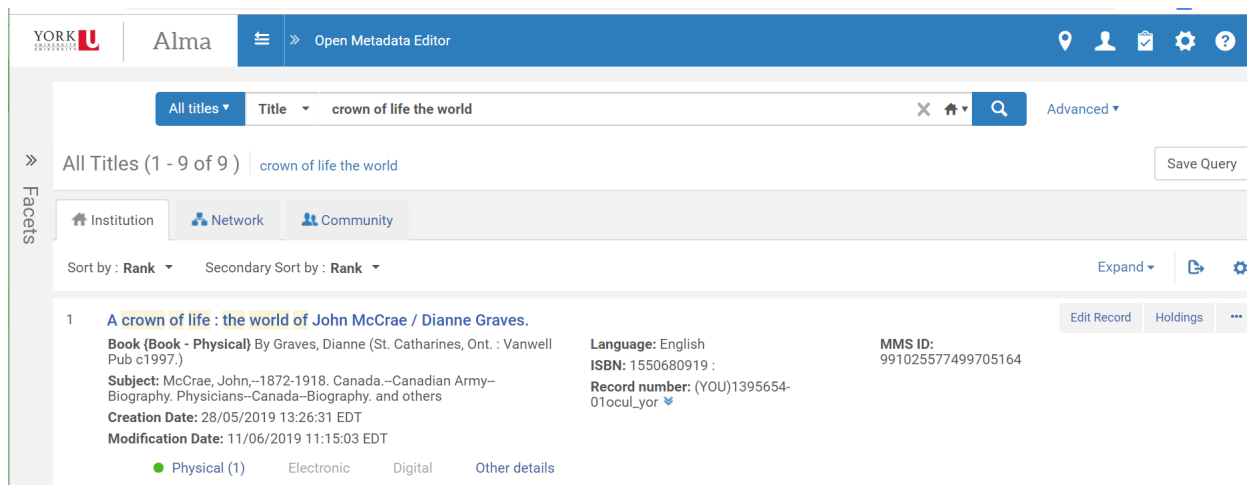


Enter a search in the title box and click on the search icon (magnifying glass)

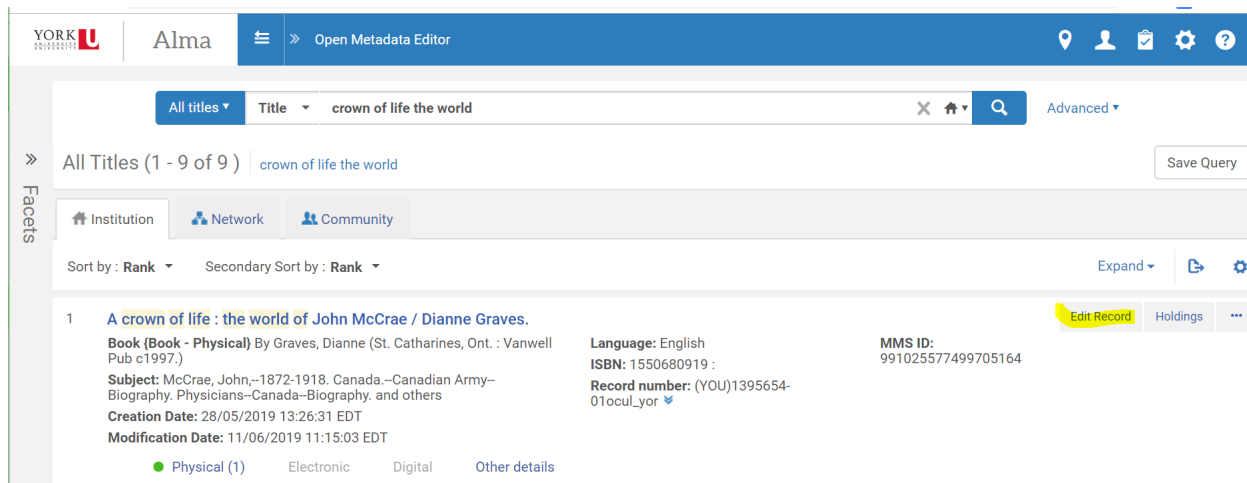


The search results default to the IZ. Look at the Record Number. York records will contain a (YOU) [record number] -01ocul_yor

Confirm that you have the correct record



Click on Edit record



Click on View Inventory

YORK U Alma Open Metadata Editor

All titles Title Advanced

MD Editor Back

Templates File Edit Tools

Records You have 1 warning(s) in your record

Bibliographic Working on - A crown of life : th (991025577499705164), Created by import (28/05/2019 13:26:31 EDT), Modified by System (11/06/2019 11:15:03 EDT)

LDR	01397cam#a2200409#a#4500
001	991025577499705164
005	19980825103746.0
008	970718s1997####oncabcf##b####001#0#eng#c
016	\$\$a 97931660X
020	\$\$a 1550680919 : \$\$c \$35.00
035	\$\$a (YOU)1395654-01ocul_yor
035	\$\$a (CaOEAGC)1395654 \$\$9 ExL

Current cataloging level [00] Short term, change to [00] Short term

YORK U Alma Open Metadata Editor

All titles Title Advanced

MD Editor Back

Templates File Edit Tools

Records You have 1 warning(s) in your record

Bibliographic Working on - A crown of life : th (991025577499705164), Created by import (28/05/2019 13:26:31 EDT), Modified by System (11/06/2019 11:15:03 EDT)

LDR	01397cam#a2200409#a#4500
001	991025577499705164
005	19980825103746.0
008	970718s1997####oncabcf##b####001#0#eng#c
016	\$\$a 97931660X
020	\$\$a 1550680919 : \$\$c \$35.00
035	\$\$a (YOU)1395654-01ocul_yor
035	\$\$a (CaOEAGC)1395654 \$\$9 ExL

You have 1 warning(s) in your record

Holdings Working on - A crown of life : th (2246973190005164), Created by import (28/05/2019 13:26:31 EDT)

LDR	00208cx#a22000973##4500
001	h6011518-01ocul_yor
004	1395654-01ocul_yor
852 0	\$\$b FROST \$\$c FROST \$\$h FC 556 M223 G73 1997

Click on Add Item

YORK U Alma Open Metadata Editor

All titles Title Advanced

MD Editor Back

Templates File Edit Tools

Records

You have 1 warning(s) in your record Working on - A crown of life : th (991025577499705164), Created by import (28/05/2019 13:26:31 EDT), Modified by System (11/06/2019 11:15:03 EDT)

You have 1 warning(s) in your record Working on - A crown of life : th (2246973190005164), Created by import (28/05/2019 13:26:31 EDT)

Bibliographic

Holdings

Field	Value
LDR	01397cam#a2200409#a#4500
001	991025577499705164
005	19980825103746.0
008	970718s1997####oncabcf##b####001#0#eng#c
016	\$\$a 97931660X
020	\$\$a 1550680919 : \$\$c \$35.00
035	\$\$a (YOU)1395654-01ocul_yor
035	\$\$a (CaOEGC)1395654 \$\$9 ExL

Current cataloging level [00] Short term, change to [00] Short term

Click on Edit

File Edit Tools

You have 1 warning(s) in your record

Bibliographic Working on - A crown of life : th (991025577499705164), Created by import (28/05/2019 13:26:31 EDT), Modified by System (11/06/2019 11:15:03 EDT)

Holdings(1) Portfolio(0) Representation(0) Electronic Collection(0)

1 **Library:** Leslie Frost Library **Location:** Frost Stacks **View** **Edit** ...

Call Number: FC 556 M223 G73 1997

No. of items: 1 **Available:** 1

Field	Value
LDR	01397cam#a2200409#a#4500
001	991025577499705164
005	19980825103746.0
008	970718s1997####oncabcf##b####001#0#eng#c
016	\$\$a 97931660X
020	\$\$a 1550680919 : \$\$c \$35.00

Current cataloging level [00] Short term, change to [00] Short term

The Physical Item Editor opens

Physical Item Editor

Relink to another bibliographic record Save and Edit Cancel Save

A crown of life : the world of John McCrae / Dianne Graves. Graves, Dianne Vanwell Pub St. Catharines, Ont. : c1997. [155068v0919 :]

Holdings Leslie Frost Library: Frost Stacks; FC 556 M223 G73 1997

Holdings ID - View all holdings
Barcode - Item ID - View all items
Process type - Status - Browse shelf listing

General Information

Barcode Generate Copy ID

Material type Item policy

Provenance Is magnetic

Issue date Receiving date

Expected receiving date

Enumeration A Enumeration B

Fill in these fields

Barcode: Wand or Type in

Material Type: Click on the drop down menu and select the appropriate value for the physical format

Copy ID: Type in appropriate value

Item Policy: Click on the drop down menu and select the appropriate value.
These are similar to Sirsi Item Types

A crown of life : the world of John McCrae / Dianne Graves. Graves, Dianne Vanwell Pub St. Catharines, Ont. : c1997. [1550680919 :]

Holdings Leslie Frost Library: Frost Stacks; FC 556 M223 G73 1997

Holdings ID - View all holdings
Barcode 39007100000428 Item ID - View all items
Process type - Status - Browse shelf listing

General Information

Barcode 39007100000428 Generate Copy ID 2

Material type Book Item policy Frost Book

Provenance Is magnetic

Issue date Receiving date

Expected receiving date

Enumeration A Enumeration B

Chronology I Chronology J

Description Generate

Pages Pieces

Replacement cost Receiving operator

Physical condition

Process type

Inventory Information

Click on Save

The screenshot shows the 'Physical Item Editor' form in the Alma Open Metadata Editor. The title is 'A crown of life : the world of John McCrae / Dianne Graves. Graves, Dianne Vanwell Pub St. Catharines, Ont. : c1997. [1550680919 :]'. The form includes fields for Barcode (3900710000428), Material type (Book), Copy ID (2), Item policy (Frost Book), and various other metadata fields. The 'Save' button is highlighted in yellow.

A confirmation message will appear

The screenshot shows the Alma Open Metadata Editor interface with a confirmation message displayed. The message states: 'The data for A crown of life : the world of John McCrae / Dianne Graves. Graves, Dianne Vanwell Pub St. Catharines, Ont. : c1997. [1550680919 :] has been successfully updated'. A list of titles is visible on the left, and the 'MD Editor' is loading data.

Do the search again

All titles

Edit Record

View Inventory - There should now be 2 items available

The screenshot displays the Alma Metadata Editor interface. The top navigation bar includes the York University logo, the Alma logo, and a search bar with 'All titles' selected. The main content area is titled 'MD Editor' and shows a record for 'A crown of life...' (99102577499705164). The record is in 'Bibliographic' mode and contains the following fields:

Field	Value
LDR	01397cam#a2200409#a4500
001	99102577499705164
005	19980825103746.0
008	970718s1997###noncabcf#b###001#0#eng#C
016	\$\$a 97931660X
020	\$\$a 1550600919 : \$\$c \$35.00
035	\$\$a (YOU)1395654-01ocul_yor
035	\$\$a (CaOAGC)1395654 S\$9 ExL
035	\$\$a (Sirsi)#a1395654

Below the fields, there is a warning message: 'You have 1 warning(s) in your record'. The warning details are: '035 Sub-field "9" is not listed in profile for field 035'. To the right of the record, there is a summary for '1 Library: Leslie Frost Library Location: Frost Stacks' with 'Call Number: FC 556 M223 G73 1997' and 'No. of Items: 2 Available: 2'. The interface also includes a left sidebar with navigation options like 'Templates', 'Records', and 'Rules', and a top toolbar with various editing tools.